

**LOUIS LATZER MEMORIAL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
MINUTES
2/21/23**

The monthly meeting of the Latzer Library Board was called to order by Sharon Rinderer on Tuesday, February 21, 2023 at 5:00 pm.

Roll call showed the following members were present:

Nancy Genteman	Susan Martz
Justin McLaughlin	Sharon Rinderer
Joshua Short	Bill Wagner
Joyce Zerban	

Marshall Rinderer and Shaun Voegele were absent.

Louis Latzer and William Piper, Associate Members
Angela Kim, Director

Approval of January Minutes:

Joshua Short motioned to approve the minutes and Nancy Genteman seconded the motion. All voted yes. Motion carried.

Public Forum: None.

Treasurer's Report:

Genteman motioned to approve the report and Bill Wagner seconded the motion. All voted yes. Motion carried.

January Bills:

Joyce Zerban motioned to approve the payment of bills and Wagner seconded the motion. All voted yes. Motion carried.

Librarian's Report: There were two more incidents of fraud. See Unfinished Business.

Per Capita Grants: See Unfinished Business and New Business.

Fine Free: See Unfinished Business.

Non-Fiction shelf signage has been purchased.

New traffic counters were ordered to replace the old ones. We need these for annual attendance reports.

The new railing has been installed.

Book Committee Report: A total of 45 books were donated.

Unfinished Business: Although the new shelving quotes were higher than expected, we need the additional seven to eight inches to comply with ADA requirements. The current estimate from Korte is \$23,552,63. Matching end caps were also discussed. The funds for this will come from HCAF grant money.

Short motioned to approve the Fine Free Policy and Justin McLaughlin seconded the motion. All voted yes. Motion carried. Policy regarding some electronic resources and other items will be determined at another meeting.

Wagner motioned to approve the opening of positive pay fund protection on our tax money account at First Mid Bank and Genteman seconded the motion. All voted yes. Motion carried.

New Business: Wagner motioned to allow Angela Kim to utilize up to \$30,000.00 in grant money to begin construction of the new circulation desk in the Children's Library. Zerban seconded the motion. All voted yes and the motion carried.

Other Business: Kevin DeWaele, an Edward Jones financial analyst, presented information on money market accounts and mutual funds.

Adjournment: Wagner motioned to adjourn and Short seconded. All voted yes. Motion carried.

The next scheduled meeting is March 21, 2023.